

Criteria		Writer's Questions	Reader's Comments
<p><b>Opening:</b> the paper is introduced appropriately for the assignment so that the reader is <b>clear about the writer's intention</b>.</p> <p>Appropriate <b>context is provided</b>.</p> <p>The writer has <b>encouraged a reader's interest</b>.</p> <p>The <b>thesis is clear and appropriate</b> for the assignment.</p>			
<p><b>Readability—organization, clarity, cohesion, and flow:</b> the ideas are <b>organized and structured</b> in a manner appropriate for the assignment</p> <p>The student shows skill and knowledge of <b>transitions and bridge building</b> to help the reader <b>follow the flow</b> of ideas.</p> <p><b>Paragraphs</b> are unified around <b>one idea and one point</b>.</p> <p><b>Sentences</b> are constructed and arranged effectively to show variety, clarity, and concision.</p> <p><b>Word choice</b> is precise, clear, effective, appropriate, and interesting.</p>			
<p><b>Development: the ideas and points</b> are clearly and appropriately <b>developed with sufficient details</b> so as to show depth of thought and ability to <b>link generalizations and main points with specific support</b>.</p> <p>Development goes beyond restating others' words and work and includes the <b>writer's own analysis and explanation/reasoning</b>.</p> <p>Outside <b>sources are accurately and honestly introduced, quoted, paraphrased, summarized, integrated, and documented</b>.</p>			
<p><b>Closing:</b> the piece of writing is concluded in a way that is appropriate for the purpose and audience (closing statement)</p> <p>The conclusion <b>provides coherence with the intention noted in the introduction</b> and the support provided in the development of the piece of writing.</p>			
<p><b>Writing conventions—compassion and consideration for the reader:</b> shows care in revising, editing, and proofreading so as to <b>eliminate most problems with standard English usage, syntax, punctuation, spelling, and grammar</b>.</p> <p>Although the reader might encounter an occasional error, there should be no pattern of errors; shows precise and consistent adherence to documentation conventions when outside sources are used.</p>			

Writer's Name:

Reader's Name:

Reader: Write your questions, suggestions, and responses on the back.